

## **FAIRFIELD TOWNSHIP TRANSIENT VENDOR PERMIT**

6032 Morris Road  
Hamilton, OH 45011

Phone (513) 887-4400  
Fax (513) 887-4405

Vendor #: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Exp Date: \_\_\_\_\_  
Registration Fee: **\$25.00** Paid: \_\_\_\_\_ Waived: \_\_\_\_\_

This permit is valid for three (3) months throughout Fairfield Township, but Fairfield Township reserves the right to revoke the permit at any time for failure to comply with state laws, Board of Health regulations, Fairfield Township Resolutions, special conditions stipulated herein, and/or for complaints received from Fairfield Township residents. There is a three (3) day waiting period from date of application to date solicitation begins. Any vendor who violates this application is guilty of a minor misdemeanor as provided in ORC 505.99. A copy of Resolution 16-32 is available upon request. A copy of this permit must be carried at all times of solicitation.

Applicants Name: \_\_\_\_\_  
Social Security #: \_\_\_\_\_  
Drivers License #: \_\_\_\_\_  
Home Address: \_\_\_\_\_

**\* Attach copy of photo \***

Company or Firm: \_\_\_\_\_  
Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_  
Description of Product(s): \_\_\_\_\_

Special Conditions: \_\_\_\_\_

Authorized Hours: Weekdays (9:00 AM – 6:00 PM) Saturday (9:00 AM – 6:00 PM)  
No Sunday's or Holiday's permitted.

I certify the answers given herein are true & complete to the best of my knowledge:

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Authorized and approved by:

\_\_\_\_\_  
Police Chief

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

## ATTACHMENT

1. As used in this resolution, “Transient vendor” means any person who opens a temporary place of business for the sale of goods or who, on the streets or while traveling about the township, sells or offers for sale goods, or solicits orders for future delivery of goods where payment is required prior to the delivery of the goods, or attempts to arrange an appointment for a future estimate or sales call.
2. As used in this resolution, “Transient vendor” does not include any person who represents any entity exempted from taxation under section 5709.04 of the Revised Code, that notifies the board of township trustees that its representatives are present in the township for the purpose of selling or offering for sale goods, or soliciting orders for future delivery of goods, or attempting to arrange an appointment for a future estimate or sales call, and does not include a person licensed under Chapter 4707 of the Revised Code.
3. As used in this resolution, “goods” means goods, wares, services, merchandise, periodicals, and other articles or publications.
4. “Transient Vendors” are required to apply for a transient vendor permit with Fairfield Township. Transient vendor must pay a fee set from time to time by the Fairfield Township Trustees and must show proof of a vendor’s license for the retail sale of tangible personal property issued by the Department of Taxation, State of Ohio, and sales tax division. The current fee is \$25.00.
5. Any person that desires to obtain a transient vendor permit from Fairfield Township must submit:
  - (1) The name, address, and telephone number of the applicant;
  - (2) An application fee of twenty five dollars (\$25.00);
  - (3) A background check;
  - (4) A completed application to Fairfield Township.
6. Any application for a transient vendor permit shall be on forms provided by Fairfield Township. Fairfield Township will issue the permit if:
  - (1) All of the statements made in the application are true;
  - (2) The applicant has provided a valid identification card;
  - (3) The applicant has not been convicted of a felony or misdemeanor involving force, violence fraud, theft, or a sexually-oriented offense in the last (5) years.
7. Any person who represents an entity exempted from taxation under Section 5709.04 of the Ohio Revised Code that notifies the Fairfield Township that its representatives are present in the township for the purpose of selling, offering for sale, or soliciting orders for future delivery of goods or attempting to arrange, an appointment for a future estimate or sales call shall be exempt from the transient vendor regulations herein.
8. No person shall vend for any purpose, charitable or otherwise, unless such a person has obtained a license from the township or unless the person is “canvassing.” Canvassing is the house-to-house distribution of ideas, pamphlets, literature, and the like, or the collection of signatures or support for any purpose or cause. This includes requesting contributions when such requests are made in conjunction with the house-to-house distribution of ideas, pamphlets, literature, or the collection of signatures or support of any purpose or cause. Canvassing is not considered a form of transient vending.

9. A transient vendor permit is valid for a period of ninety days after the date of issuance and may be renewed in advance of expiration. A permit can be revoked by the Township if the holder is found to have misrepresentations in the application or is convicted of a felony or misdemeanor involving force, violence fraud, theft, or a sexually-oriented offense.
10. The transient vendor's permit and or an identification badge must be displayed by each individual, a temporary place of business, or while on the street or while traveling about the township, during their efforts to sell, offer for sale, or solicit orders for sale of goods, merchandise and or wares.
11. No transient vendor shall operate within Fairfield Township outside the hours of 9:00 am to 6:00 pm, Monday through Saturday. Transient vendors are prohibited on Sunday.
12. Fairfield Township shall maintain a do-not-solicit list. Any property owner, or tenant if the property is leased, may elect to add or remove his or her residence to or from the list, at any time, by calling or visiting the Township's offices. Every person who elects to add his or her residence to the do-not-solicit list shall be required to re-register such residence every five (5) years.
13. Fairfield Township shall provide a copy of the do-not-solicit list to each person issued a transient vendor permit. No transient vendor shall enter onto the property of any residence listed on the do-not-solicit list.
14. No permit holder shall knock at the door or ring the doorbell of any residence, apartment, or other dwelling unit in the Township upon which is clearly displayed at the entrance a notice that reads "NO SOLICITORS" or that otherwise clearly purports to prohibit peddlers, contact canvassers, vendors, solicitors, or persons requesting contributions, unless such person is or has been invited upon the premises by the occupant thereof.